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## ELECTRONIC TRANSFER OF FUNDS AUTHORIZATION

**Instructions:** To authorize Electronic Transfer of Funds, complete and sign this form and return it to Members Mortgage Services.

**Mail:** PO Box 1185 | Attn: EFT Servicing | Hutchinson, KS 67504

**Secure Document Upload Link:** [here](#)

**Borrower Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Members Mortgage Services Loan Number:** \_\_\_\_\_

**Monthly Payment:** \$ \_\_\_\_\_ **First Payment Due Date:** \_\_\_\_\_

**Additional Monthly Principal Payment\*:** \$ \_\_\_\_\_

### REQUESTED PAYMENT FREQUENCY (SELECT ONE)

☐ Monthly (on date) \_\_\_\_\_ ☐ Semi-Monthly\*\* Day 1: \_\_\_\_\_ Day 2: \_\_\_\_\_

☐ Weekly \*\* (day of week) \_\_\_\_\_ ☐ Bi-Weekly\*\* (day of week) \_\_\_\_\_

**Start Date:** \_\_\_\_\_

### PAYMENT FROM

**Financial Institution:** \_\_\_\_\_ **Institution Phone Number:** \_\_\_\_\_

**Account Owner (if different than borrower):** \_\_\_\_\_

**Routing and Transit # (ABA):** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ ☐ Savings ☐ Checking

This authorization is to remain in full effect until Members Mortgage Services has received written notification from at least one owner of the account of its termination and Members Mortgage Services has had a reasonable opportunity to act on the request.

\* The full monthly payment must be received before Members Mortgage Services will post additional funds to the loan for that month.

\*\*Payment frequency other than monthly payments will be held unapplied until the full monthly payment is submitted. When full monthly payment is submitted, all funds held unapplied will be posted to the loan. Payments should be scheduled so that the full monthly payment will be received by monthly payment due date.

I understand that my electronic funds payment will be adjusted automatically if my payment changes due to escrow analysis and/or adjustable rate. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree and understand that typing my signature is the legal equivalent of my manual/handwritten signature and I consent to be legally bound to this agreement.

**Borrower Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Account Owner Signature (if different than borrower):** \_\_\_\_\_

**FOR OFFICE USE**

**INITIAL:** \_\_\_\_\_

**DATE:** \_\_\_\_\_